

To  
**SREI Sahaj E-Village Limited**  
'Mirania Garden', 10/B Topsia Road (East)  
Kolkata 700046

Date:

Sub: **Application for installation of Windows XP**

Dear Sir,

This is to inform you that I wish to install license version of Windows XP by the Wipro engineer placed in your ..... RCC in ..... (Nos.) Laptops/ Desktops for which I am willing to pay the requisite amount of Rs. .... (Rupees.....).

I do hereby authorise you to deduct Rs. .... (Rupees.....) for the installation of **Windows XP** from my SKash card account.

**OR**

I do hereby also attach a Demand Draft of Rs..... (Rupees.....) dated..... drawn on ..... Branch in favour of SREI Sahaj E-Village Limited.

**Details are given below:**

VLE Name:

CSC Address:

VLE ID:

Phone No:

Laptop/ Desktop Serial No.

Thanking you,

Yours faithfully,

(Signature of VLE with date)

Countersigned by Sahaj RCC Representative: