

Cost of the Form: Nil (PLEASE FILL IN THE FORM IN BLOCK LETTERS ONLY)

VLE Name: \_\_\_\_\_

Mobile No:

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GP: \_\_\_\_\_

Block: \_\_\_\_\_

District: \_\_\_\_\_

**Check List:** Enclosed with this application form

**Annexure G** Attached  Not Attached

**Annexure R** Attached  Not Attached

**Annexure N** Attached  Not Attached

**Application form for Agricultural Credit** Attached  Not Attached

**Authorization for deduct EMI** Attached  Not Attached

**Proof of Date of Birth** (Please attach any one of the following self attested)

Birth Certificate  /School Leaving Certificate  /Class X Admit  /PAN Card  /Voter ID Card

**Proof of Residence** (Please attach any one of the following self attested)

Ration Card  /Voter ID Card  /GP Certificate (in Original)  /Electric Bill  /Telephone Bill

**Proof of Ownership of CSC Place** (Please attach any one of the following self attested)

Tax Receipt  /Rent Receipt  /GP Certificate  /Agreement with Landlord  /Declaration from House Owner

**Proof of Photo Identity** (Please attach any one of the following self attested)

PAN Card  /Voter ID Card  /Driving License  /Passport

**Proof of Education** (Please attach photocopy of all the certificates and credentials duly attested)

**Proof of Computer Knowledge** (Please attach photocopy of all the certificates and credentials duly attested)

**Passport Photograph:** - One affixed with Application Form

- Seven attached with Application Form (Please don't staple)

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**Demand Draft Details:** A Demand Draft of **Rs. 50/-** is to be attached with this application form as Application Fees and the DD should be drawn in favour of '**SREI SAHAJ E-VILLAGE LIMITED**', payable at **KOLKATA** )

DD Amount: Rs. \_\_\_\_\_, DD No. \_\_\_\_\_ DD Date \_\_\_\_\_

Drawn on \_\_\_\_\_ Branch \_\_\_\_\_

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**For Office Use Only**-----

Checked & verified by:

**Signature of SAHAJ Representative**

**APPLICATION FOR VILLAGE LEVEL ENTREPRENEUR  
IN SAHAJ TATHYA MITRA KENDRA**

To  
The Officer-in-charge,  
SREI Sahaj E-Village Limited

Sir,  
I, \_\_\_\_\_,  
wish to apply for a Sahaj Tathya Mitra Kendra in the below mentioned  
location. Other relevant particulars are given below:

Affix one coloured  
passport photo with  
**blue background**  
**(Please don't**  
**put signature**  
**on photograph)**

**Detailed Location of Proposed CSC**

CSC Location (Please tick ✓ )	GP Office <input type="checkbox"/>	BDO Office <input type="checkbox"/>	Private Place <input type="checkbox"/>
Gram Panchayat			
Block/ Panchayat Samity			
Full Residential Address with PIN Code			
CSC Address with PIN Code			
Post Office			
Police Station			
Near Location/ Locality			
District			

**Applicant's Details**

Gender (Please tick ✓ )	Male <input type="checkbox"/> Female <input type="checkbox"/>
Marital Status (Please tick ✓ )	Married <input type="checkbox"/> Unmarried <input type="checkbox"/>
Affiliation/ membership with SHG (if yes, specify the Group & Federation name)	
Educational Qualification (Please tick ✓ )	Class X <input type="checkbox"/> Class XII <input type="checkbox"/> Graduate <input type="checkbox"/> Post Graduate and above <input type="checkbox"/>
Computer Literacy (Please tick ✓ )	Basic knowledge <input type="checkbox"/> Advanced knowledge <input type="checkbox"/>
Valid E-mail ID	
Present Source of Business, if any	
Revenue from business per month (Please tick ✓ )	Less than Rs. 2500/- <input type="checkbox"/> Rs. 2500/- - Rs. 5000/- <input type="checkbox"/> Rs. 2500/- - Rs. 5000/- <input type="checkbox"/> Rs. 5000/- - Rs. 7500/- <input type="checkbox"/> More than Rs. 7500/- <input type="checkbox"/>
Currently Banking with (Specify the Name & Branch of Bank)	
Cheque Facility (Please tick ✓ )	Available <input type="checkbox"/> Not available <input type="checkbox"/>
Whether the Bank Branch is with Core Banking System (CBS) (Please tick ✓ )	Yes <input type="checkbox"/> No <input type="checkbox"/>
Life Insurance Details	
Blood Group of VLE	

**About Proposed CSC Location**

Within 3 Km radius around the CSC, there are (Please provide names wherever possible)	
<input type="checkbox"/> Bank _____	<input type="checkbox"/> Insurance Agent _____
<input type="checkbox"/> Cyber Café _____	<input type="checkbox"/> Railway Station _____
<input type="checkbox"/> Post Office _____	<input type="checkbox"/> Police Station _____
<input type="checkbox"/> School _____	<input type="checkbox"/> Computer Education Centre _____
<input type="checkbox"/> Health Centre _____	<input type="checkbox"/> Hospital _____
<input type="checkbox"/> Nursing Home _____	<input type="checkbox"/> Market _____
Population	
Source of Information for above point	GP <input type="checkbox"/> Block <input type="checkbox"/> Others <input type="checkbox"/> , Specify _____
Most Prevalent occupation (Please tick ✓)	Agriculture <input type="checkbox"/> Business <input type="checkbox"/> Service <input type="checkbox"/>
Whether there is Landline Phone connection in CSC Locality	Available <input type="checkbox"/> Not Available <input type="checkbox"/> Specify _____
Whether there is Broad Band connectivity in CSC Locality	Available <input type="checkbox"/> Not Available <input type="checkbox"/> Specify _____

**CSC SITE POSITION MAP**

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**CSC ROOM DRAWING**

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**CSC Room Details**

CSC Room Size (Length x Breadth)	
Room Location	Ground Floor <input type="checkbox"/> 1 <sup>st</sup> Floor <input type="checkbox"/> Others <input type="checkbox"/> Specify _____
Room Condition	Old <input type="checkbox"/> New <input type="checkbox"/>
Room availability	Available <input type="checkbox"/> In other Use <input type="checkbox"/>

**Declaration:** I hereby solemnly declare that to the best of my knowledge and belief, the information given in this application form is correct and complete. If any discrepancy found the CSC ownership may be terminated. I also declare that I do not have any criminal cases pending against me. I also declare that I will not do any illegal business from the CSC if selected. I will abide by the rules and regulations set by SREI Sahaj E-village Limited in the entire tenure of Business with SREI Sahaj E-village Limited. I also hereby agree to abide by any modification (financial or otherwise) in the scheme approved by the SDA. I am willing to pay extra capital in future if required by SREI Sahaj E-village Limited. I also understand and agree that any monthly charge which has been communicated to me is liable to change during the tenure of the project. I also declare that the possession of CSC Room is my responsibility; only assistance may be given by SREI Sahaj E-village Limited, in case of GP & Block.

Place:

Date:

Signature of Applicant (VLE)

Annexure G(Please fill in the form in **BLOCK LETTERS** only; **all fields are mandatory**)

(To be attached with the Main Application Form)

Name of VLE	
CSC Location (Please tick ✓ )	GP Office <input type="checkbox"/> BDO Office <input type="checkbox"/> Private Place <input type="checkbox"/>
Permanent Residential Address with PIN Code	
Telephone No. (with STD code)	Mobile:
	Shop/ Office:
	Residence/ PP:
Full CSC Address	
CSC Village	
Gram Panchayat	
Block/ Panchayat Samity	
GP/ Bldg Name (if any)	
Bldg No. / Shop No. (if any)	
Street Name & No. (if any)	
Post Office	
Police Station	
Near Location/ Locality of CSC	
CSC PIN Code	
District	
District Zone	
Affiliation/ membership with SHG (if yes, specify the Group & Federation name)	
Educational Qualification (Please tick ✓ )	Class X <input type="checkbox"/> Class XII <input type="checkbox"/> Graduate <input type="checkbox"/> Post Graduate and above <input type="checkbox"/>
Computer Literacy (Please tick ✓ )	Basic knowledge <input type="checkbox"/> Advanced knowledge <input type="checkbox"/>
Valid E-mail ID	
Present Source of Business (if any)	
Revenue from business per month (Please tick ✓ )	Less than Rs. 2500/- <input type="checkbox"/> Rs. 2500/- - Rs. 5000/- <input type="checkbox"/> Rs. 2500/- - Rs. 5000/- <input type="checkbox"/> Rs. 5000/- - Rs. 7500/- <input type="checkbox"/> More than Rs. 7500/- <input type="checkbox"/>
Currently Banking with (Specify the Name, A/c No., Branch of Bank)	

Signature of Applicant (VLE)

**Annexure S**

(Please fill in the form in **BLOCK LETTERS** only; **all fields are mandatory**)

(To be attached with the Main Application Form)

Name of VLE	
Father's/ Husband's Name	
Mother's Name	
Applicant's Date of Birth (DD/MM/YYYY)	
CSC Location (Please tick ✓ )	GP Office <input type="checkbox"/> BDO Office <input type="checkbox"/> Private Place <input type="checkbox"/>
Permanent Residential Address with PIN Code	
Period of Stay at Current location	
Full CSC Address with PIN Code	
Gram Panchayat	
Block/ Panchayat Samity	
Post Office	
Police Station	
Near Location/ Locality of CSC	
Telephone No. (with STD code)	Mobile:
	Shop/ Office:
	Residence/ PP:
Educational Qualification (Please tick ✓ )	Class X <input type="checkbox"/> Class XII <input type="checkbox"/> Graduate <input type="checkbox"/> Post Graduate and above <input type="checkbox"/>
Computer Literacy (Please tick ✓ )	Basic knowledge <input type="checkbox"/> Advanced knowledge <input type="checkbox"/>
Voter Card No. (attach photocopy)	
Ration Card No. (attach photocopy)	
Residential & Character Certificate from Gram Panchayat Pradhan/ Block Development Officer	Attached <input type="checkbox"/> Not Attached <input type="checkbox"/>
VLE contribution to Project Cost (Please tick ✓ )	Rs. 40,000/- <input type="checkbox"/> Rs. 1,60,000/- <input type="checkbox"/> Other Amount <input type="checkbox"/> , Please Specify _____
Loan required from Bank (Please tick ✓ )	Rs. 1,20,000/- <input type="checkbox"/> Not Applicable <input type="checkbox"/> Other Amount <input type="checkbox"/> , Please Specify _____
Details of Credit History with supporting documentation. In case you have defaulted in paying back any loan, please give details of the scheme and detailed reason of failing to repay the loan.	

Electricity Availability	Less than 4 hours <input type="checkbox"/> 4 to 14 hours <input type="checkbox"/> 14 to 20 hours <input type="checkbox"/> Above 20 hours <input type="checkbox"/>
Alternate source of Electricity	UPS <input type="checkbox"/> Generator <input type="checkbox"/>
Size of the CSC Room (Length x Breadth)	
Concrete Roof	Yes <input type="checkbox"/> No <input type="checkbox"/> If no, please specify _____
Availability of Sewerage System	Yes <input type="checkbox"/> No <input type="checkbox"/>
Availability of Drinking Water	Yes <input type="checkbox"/> No <input type="checkbox"/>
Availability of Toilet	Yes <input type="checkbox"/> No <input type="checkbox"/>
Road connected to CSC	Puckka <input type="checkbox"/> Kaccha <input type="checkbox"/>
Distance from Block Office (in Kms)	
Distance from District Headquarter (in Kms)	

**References**

Reference One

Name of Referrer	
Address of Referrer	
Phone No. of Referrer	
Designation/ Title	
How long do you know him/ her and on what context?	

Reference Two

Name of Referrer	
Address of Referrer	
Phone No. of Referrer	
Designation/ Title	
How long do you know him/ her and on what context?	

Place:

Date:

**Signature of Applicant (VLE)**

**Annexure N**

**Declaration for Nomination**

I, \_\_\_\_\_ (Name of VLE) do hereby nominate the person mentioned below to become VLE in my CSC, in event of my death:

Name of the nominee	Address of the Nominee	Nominee's relationship with the VLE	Date of Birth of Nominee	If the nominee is a minor, name, relationship & address of the guardian

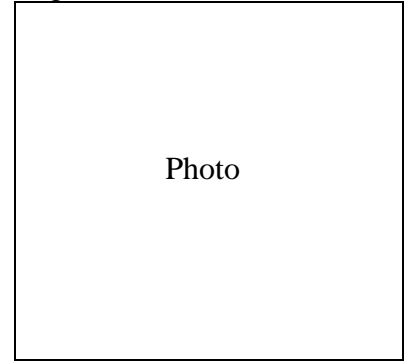
Place:

Date:

**Signature of Applicant (VLE)**

**Application form for Agricultural Credit**

(To be obtained one time or whenever there is change)



The Branch Manager

Dear Sir,

I/We hereby apply for a loan / loans aggregating Rs. \_\_\_\_\_ (Rupees  
 \_\_\_\_\_ only) and furnish

below the necessary information

	Type of credit	Amount (Rs.)
1. Production Credit (As per Enclosure A)	_____	Rs. _____
2. Term Loan (As per Enclosure.....)		

Purpose	Name of Scheme (In case of Govt. sponsored scheme)	Amount
a) _____	_____	Rs. _____
b) _____	_____	Rs. _____
Total		Rs. _____

**GENERAL INFORMATION**

1. Full name of the applicant(s)	Age	Educational Qualifications	Village	Taluka/Block/ PO/Dist
a) Shri/Smt. _____	_____	_____	_____	_____
S/D/W of _____				
b) Shri/Smt. _____	_____	_____	_____	_____

2. Names of the Family Members                      Relationship                      Whether Dependant                      Annual Income (Rs.)

a. \_\_\_\_\_

b. \_\_\_\_\_

c. \_\_\_\_\_

d. \_\_\_\_\_

3. Name of the Karta (In case of Joint Hindu Family) \_\_\_\_\_

4. Whether belongs to (a) Schedule Caste/Tribe/Backward class/Minority Community  
(b) SF/MF/Agri Labourer

5. Deposit Accounts if any Bank \_\_\_\_\_ Branch \_\_\_\_\_ A/c No \_\_\_\_\_

6. Particulars of holdings, (If Lease hold/share cropper, specify). Furnish copies of land records.

Village	Survey No/ Block No	Title			Area in acres	Of which Irrigated	Source of Irrigation	Encumbrance if any
		Owned	Leased	Share Cropper				

7. Present annual income

(a) Agricultural Income                      Rs. \_\_\_\_\_

(b) Other Income (Specify)

\_\_\_\_\_ Rs. \_\_\_\_\_

\_\_\_\_\_ Rs. \_\_\_\_\_

Total Income                      Rs. \_\_\_\_\_

8. Particulars of existing liabilities as borrower, if any

Name of the Institution	Purpose of loan	Present of Outstanding Rs.	Of which Overdue Rs.	Security Offered	Installment Amt. Repayable during the year Rs.
1. Our Bank 2. Others Bank (Specify) 3. Co-op Credit Societies 4. Land Development Bank 5. Other Creditors (Govt. dues)					

9. Liabilities as : } Loan sanctioned to Shri / Smt. \_\_\_\_\_

Guarantor } Name of the Bank / Institution \_\_\_\_\_

Amount of Loan Rs. \_\_\_\_\_

Balance Outstanding Rs. \_\_\_\_\_

(As on \_\_\_\_\_)

Status of Account

Regular / Overdue

10. Particulars of farm equipments / live stock / immovable assets owned

i) Movable	Number	Present value (Rs.)
(a) Plough cattle	_____	_____
(b) Milch cattle	_____	_____
(c) Poultry birds	_____	_____
(d) Oil engine/Ele. Motor/ Pumpsets	_____	_____
(e) Power tiller	_____	_____
(f) Tractors	_____	_____
(g) Transport Vehicles	_____	_____
(h) Other Implements	_____	_____

ii) Immovable

(a) Particulars of the Property (owned / Lease / Pattadar / Share cropper)

(b) House / Building

(c) Tractor Shed/ Farm Shed

(d) Fishing Ponds / Tank

11. Security (ies) proposed to be offered

I) Primary

(a)

(b)

II) Collateral (where applicable)

(a)

(b)

12. Particulars about Guarantors, if any

Name of the Guarantors

Address

Worth (Rs)

i) \_\_\_\_\_

ii) \_\_\_\_\_

I/We hereby declare that the particulars given above are true and correct to the best of my/our knowledge and belief. I/We hereby authorize the Bank to disclose all or any particulars or details or information relating to my/our loan accounts with the Bank, to any other financial institution, government or any agency (ies) as may be considered necessary or desirable by the Bank.

It will be in order for the Bank to disqualify me/us from receiving any credit facilities from the Bank in case it is proved that the declaration of my/our outside borrowings made above contain misrepresentation of facts.

I/We hereby declare that I/We have no borrowings/liabilities excepting those mentioned under item (8) and (9) as on the date of application.

I/We hereby undertake to abide by the terms and conditions that the Bank may stipulate in sanction of this loan and inform Bank in the event of acquiring any other assets during the tenure of the advance.

Applicant's Name

Signature(s) / Thumb impression

1.

2.

Place:

Date:

To

Date:

The Manager

**Sub: Authorisation to deduct EMI due against my Loan.**

Sir

This is to inform you that I am a Village Level Entrepreneur under the CSC project of SREI Sahaj E-Village Limited (SSEVL) and have availed a Loan of Rs. \_\_\_\_\_ from your bank against sanction dated \_\_\_\_\_ under the VLE Loan Scheme.

To facilitate the smooth recoveries of the Bank dues, I hereby authorise SSEVL to deduct my monthly dues of Rs. \_\_\_\_\_ from the deposit kept with them.

The said dues may be deducted every month as and when they fall due and in case my balance with SSEVL does not suffice the EMI dues then I will be responsible to make necessary arrangements to clear the said dues within the due date.

Thanking you and assuring you the best of my cooperation at all times.

Yours sincerely

Name:

Residential address:

CSC Address:

**CC: Srei Sahaj E-Village Limited**